



Job description

Intern – Skills Outlook 2023 – Skills Analysis team – Centre for Skills
(6 months in the period May 2021 - December 2021)

Background

The Skills Analysis team is responsible for the OECD's Skills Outlook, a biannual flagship report produced by the OECD to support member countries' development of skills analysis and skills policies. In 2023, the sixth edition of the Skills Outlook will focus on Skills for Recovery and Resilience. The report will cover four key themes that shape the capacity of countries not only to put in place strong policy frameworks to recover from the pandemic, but also their ability to create resilient and inclusive societies and economies in the future. These themes are:

- (1) Role of Skills in Promoting Recovery and Resilience, entailing a framework connecting policy goals with economic growth and well-being;
- (2) Skills and Health, covering e.g. the role of skills in promoting health and how health promotes skills development;
- (3) Skills and the Environment, covering e.g. how climate change impacts skills development and skill use, and the likely impact of climate-change mitigation policies on labour markets, education and training systems;
- (4) Skills and Knowledge Societies, considering e.g. the role of information ecosystems during recovery from the pandemic but also how recovery efforts could be tailored to ensure that information exchanges foster inclusive economic growth and social well-being.

We are looking for a motivated and independent intern for the Skills Analysis team within the OECD Centre for Skills. S/He will report to the Head of the Skills Analysis team.

Main responsibilities

- Prepare a literature review on topics mentioned above;
- Contribute to collecting, analysing and interpreting quantitative information, using data from a variety of sources;
- Draft content for reports, presentations, meetings;
- Support the team on other tasks.

Ideal candidate's profile

- A strong academic background in economics, education, public policy, social sciences or a related field is required;
- Very good analytical and drafting skills, with the ability to synthesise information;
- Proficiency with standard MS OFFICE software;
- Experience in statistical tools (e.g. STATA) and working with statistical databases;
- Fluency (written and spoken) in English;
- Ability to work and effective written communicate skills;
- Good interpersonal skills, ability to work collegially in a team environment.

Length of the internship

Duration of the internship would be ideally 6 months long in the period between May 2021 and December 2021. Due to the COVID-19 situation, the internship is expected to be remote for its duration.

Please note, that candidates need to be enrolled as a student in a university for the entire duration of the internship and be nationals of one of the OECD member countries. A memorandum of agreement for the internship will be signed between the OECD and the candidates' university.

Compensation

Details available from [OECD policy and guidelines applicable to interns.](#)

Application

Send your CV and letter of motivation along with a sample of writing in English to Helke.SEITZ@oecd.org by 04.04.2021.